

# FAIRFIELD COUNTY, SOUTH CAROLINA, EMERGENCY OPERATIONS PLAN

## I. AUTHORITIES AND REFERENCES

### A. Purpose

To establish policies and procedures which will assure the maximum and most effective utilization of all resources in the county, minimize the loss of life and/or injury to the population, and protect and conserve the resources and facilities in Fairfield County during emergencies resulting from natural disaster or technological disaster or terrorism.

This plan supports the National Incident Management System (NIMS) which is a nationwide template enabling federal, state, local, and tribal governments and private sector and non-governmental organizations to work together effectively and efficiently to prevent, prepare for, respond to, and recover from domestic incidents regardless of cause, size, or complexity.

### B. Authority

1. Fairfield County Ordinance Number 487, dated May 9, 2005.
2. South Carolina Act Number 199, July 30, 1979.
3. South Carolina Act Number 519, Regs. 58-1 and 58-101, May 22, 1982.
4. Robert T. Stafford Disaster Relief and Emergency Assistance Act, Sub-Chapter 6, Public Law 103-337 Title VI, October 5, 1994.
5. When County Council is unable to declare a state of emergency, the authority to do so is delegated in succession to: **County Council Chairperson or Vice Chairperson, any council member, Council Administrator, or Fairfield County Emergency Management Director.**

### C. References

1. South Carolina Emergency Operations Plan.
2. Fairfield County Hazards Analysis, as amended June 22, 2007.
3. S.C. Emergency Recovery Plan.
4. S.C. State Hurricane Plan.
5. Fairfield Pumped Storage Facility Plan.
6. Parr Hydroelectric Project Plan.
7. Duke Power Hydro-Electric Plants
8. S.C. Operational Radiological Emergency Response Plan
9. S.C. Earthquake Plan
10. S.C. Logistics Plan
11. Fairfield County Mitigation Plan

## D. Maps

1. "General Highway Map, Fairfield County, South Carolina," South Carolina Department of Transportation.
2. "South Carolina State Highway Primary Systems," South Carolina Department of Transportation.
3. Fairfield County E-911 maps.

## E. Hazard Analysis

Fairfield County is subject to many hazards (natural disasters or technological disasters or terrorist act), all of which have the potential to create casualties or cause damage or destroy property over a wide area. Also, threatened by these potential hazards are the critical facilities located throughout the county. (*See, Appendix 4 to Annex M, Priority List for Vital Facility and Utility Restoration.*)

1. Natural disasters (earthquakes, floods, hurricane effects, or tornadoes)
2. Technological disasters (dam failures or industrial incidents)
3. Emergencies involving hazard materials
4. A radiological incident at a nuclear facility located in Fairfield County, SC or an adjacent state which could have ionizing radiation effects of varying degrees.

A detailed hazard analysis of Fairfield County can be found in the county **Hazard Analysis for Emergency Management, June 2007**.

These hazards can affect localized or widespread areas in Fairfield County and are frequently unpredictable.

## II. SITUATION AND ASSUMPTIONS

### A. Situation

#### 1. State

South Carolina is vulnerable to a wide spectrum of natural disasters or technological disasters. These possible hazards include hurricanes, tropical storms, severe winter weather, coastal and riverine flooding, severe storms (e.g., *tornadoes, windstorms, thunderstorms and hailstorms*), wild and structure fires, earthquakes, dam failures, nuclear power plant incidents, hazard materials incidents and terrorism.

#### 2. Fairfield County

Fairfield County is 687 square miles and has an economic base of agriculture and forestry. Its population was estimated at 23,363 in the 2012 US Census Bureau. The following statistics illustrate the population distribution in Fairfield County:

- a. Municipalities:
  - 1. Town of Winnsboro's population is approximately 3494.
  - 2. Town of Ridgeway's population is approximately 328.
- b. Communities (based on zip code):
  - 1. Blackstock (29014) population is approximately 1742.
  - 2. Blair (29015) population is approximately 1774.
  - 3. Jenkinsville (29065) population is approximately 724.
  - 4. Ridgeway (29130) population is approximately 5085.
  - 5. Rion (29132) population is approximately 47.
  - 6. Winnsboro (29180) population is approximately 10,936.
- c. The special population is wide spread throughout the county. This population includes the institutionalized and non-institutionalized individuals who have impairments, disabilities and frailties.

3. **Hazards**

Potential hazards include:

- a. Dam—The greatest hazard would be to property in the Lake Wateree area located in the central western section of Fairfield County. The relative probability is low.
- b. Floods—The greatest hazard would be to property. The relative probability for Fairfield County is low.
- c. Hurricanes—The greatest hazard would be to property. The relative probability for Fairfield County is low.
- d. Earthquake—The greatest hazard would be to property. The relative probability for Fairfield County is medium.
- e. Tornadoes—The greatest hazard would be to property. There is a potential of injuries and some casualties. The relative probability for Fairfield County is high.
- f. HAZMAT—The greatest hazard would be the required evacuation of a large area for a prolonged period of time and/or cause death or suffering to individuals. Due to the railroad and major Interstate in the county, Fairfield County is rated high for the probability of an occurrence of average severity.

- g. WMD—The greatest hazard would be to property. There is a potential for some injuries and casualties. The relative probability for Fairfield County is low.
- h. Nuclear Plant—The greatest hazard would be that twenty-five percent of Fairfield County people and/or agriculture could be affected by release. Fairfield County lies partially within the 10 mile Emergency Planning Zones (EPZ) and totally within the 50 mile Ingestion Pathway. The relative probability for Fairfield County is low.

Although Fairfield County has sufficient material goods, manpower and expertise to meet routine requirements, a catastrophic disaster could exhaust the resources and overtax its capability. All available assets must be organized under one plan to assure effective operations during an emergency or disaster.

#### 4. **Inter-jurisdictional Relationship**

The county government will support disaster operations of the municipalities with county resources only after all local resources have been expended and are clearly inadequate to cope with effects of the disaster. All resources, including the military, made available to the county from outside agencies will be assigned tasks and functions by the county on a mission-type basis, but will remain under the direction and control of their parent organization. Each county office, department, agency, service, etc., will coordinate as appropriate, to assure the efficient utilization of all resources made available to it. County government will also assume responsibility for the direction of combined emergency operations in areas where municipal capability has broken down or does not exist, or when the nature or magnitude of a disaster is such that county government direction of operations is required for effective response.

#### 5. **Maps**

For maps depicting flood areas, see **Rocky Creek/Cedar Creek, Emergency Action Plan, Duke Power,**. For maps depicting FNF with 10 mile EPZ and 50 mile Ingestion Pathway, see **Attachment 2 and 3, Annex Q, this plan.**

### **B. Assumptions**

1. Disaster will occur with little or no warning at a time of day that produces maximum casualties.
2. Municipal and county governments are responsible for the safety and welfare of their constituents. This includes up to the extent of their capabilities and resources.
3. Information pertaining to an impending or existing disaster must be immediately available between the municipal, county and state levels of government as it affects each jurisdiction.
4. Direction of disaster operations will be put in place by the lowest level of government, affected to the extent that level of government can conduct operations.

5. A request for support or assistance can be made on a higher level of government following determination that a disaster is of such severity and magnitude that effective response is beyond the capabilities of the affected municipal or county government. State support can be requested and may be provided.
6. County government responds to requests for assistance from municipal government as deemed appropriate by County Council or its designee.
7. Military assistance to civil authorities will be provided as conditions permit and will supplement, not replace civil participation.
8. Fairfield County will utilize current In-Place Protection Plans in the event of a disaster with little or no warning.

### **III. MISSION**

Fairfield County will provide for the protection of the people and resources in the county. In order to minimize damage, injury and loss of life (resulting from any type of emergency or disaster, including terrorism), Fairfield County will provide for the continuity of government and provide for survey of private and public damage. They will also provide for damage assessment resulting from such emergency or disaster.

### **IV. CONCEPT OF OPERATIONS**

#### **A. General**

Disaster response plans are based upon the principle that local authorities bear the initial responsibilities for disaster relief. Each level of government accomplishes the functions for which it is responsible, requesting assistance from the next higher level of government only after local resources have been expended and/or are clearly inadequate to cope with the effects of disaster.

This plan is effective for planning upon receipt and for execution upon order of County Council Chairperson.

#### **B. Municipalities**

Municipal governments determine their essential requirements and apply all available local resources to their own needs before requesting support or assistance from the county. Provide local coordination for resources furnished from outside agencies in response to requests for assistance. Make those resources available to county government for employment in other, as local capability will permit.

#### **C. Fairfield County Government**

The county government will support disaster operations of the municipalities with county resources only after all local resources have been expended and are clearly inadequate to cope with effects of the disaster. All resources, including the military, made available to the county from outside agencies will be assigned tasks and functions by the county on a mission-type basis, but will remain under the direction and control of

their parent organization. Each county office, department, agency, service, etc., will coordinate as appropriate, to assure the efficient utilization of all resources made available to it. County government will also assume responsibility for direction of combined emergency operations in areas where municipal capability has broken down or does not exist, or when the nature or magnitude of a disaster is such that county government direction of operations is required for effective response.

**D. State Government**

State agencies will support county emergency operations only after all local resources have been expended and/or are clearly inadequate to cope with effects of the disaster. State support will be provided on a mission-type basis, as deemed appropriate by the Governor and as provided in the South Carolina Emergency Operations Plan.

**E. Federal Government**

The federal government will provide support upon request in accordance with the National Response Framework (NRF), January 2008. Federal assistance provided under the NRF is to supplement state and local response efforts. Federal agency representatives will coordinate with the Federal Coordinating Officer and the affected state to identify specific federal response requirements and will provide federal response assistance based upon state identified priorities.

**F. Other Supporting Organizations**

1. **American Red Cross (ARC)**—Augments the Mass Care, *See Annex K, Mass Care.*
2. **The Salvation Army**—Augments the Mass Care. *See Annex K, Mass Care.*

**G. Actions by Phases of Emergency Management**

State-level emergency activities normally will be coordination and support. At the county level, emergency activities will be undertaken as indicated in the following phases of readiness:

**1. Preparedness**

- a. Activities in this phase are designed to develop a strong county government emergency response capability to preserve, maintain or reconstitute county government's ability to carry out the executive, legislative and judicial process under the threat or occurrence of any emergency condition that could disrupt such processes and services.
- b. Other activities conducted at county and local level include, but are not limited to the following:
  1. Prepare disaster response plans and procedures that will cover natural, technological disasters and terrorism.

2. Prepare annexes in support of county plans as required, and support local government and/or other county/state organizations.
3. Conduct training, education and exercise programs to assure a continuing capability to accomplish disaster response measures for response staff and augmentation staff.
4. Prepare and conduct public information programs about natural and technological disasters and terrorist acts.
5. Develop procedures for alerting, notifying and mobilizing key officials and emergency response personnel in the event of a disaster.
6. Establish mutual support agreements, as required, with other local and adjacent county governments.
7. Prepare plans for disaster and recovery phases of disaster.
8. Identifying and authorizing specific emergency-related legal powers for key elected or appointed officials or their designated successors to continue government operations under emergency conditions.
9. Maintain an updated list of critical county facilities, see Attachment 5.

## 2. Response

- a. The operation activities of county and local governments will be accelerated to increase the state of preparedness. If warning is sufficient, the operations activities will meet with the public and cope with an impending or immediate disaster.
- b. In the event a disaster occurs with little or no warning, operational activities will be directed toward protecting life and property. They will also be administering to the health and welfare of the population, containing or limiting the damage effect of the disaster, assessing damage and estimating requirements for restoration and recovery from the effects of the disaster.
- c. The EOP can be activated by the County Council, County Administrator or the Emergency Management Director based on the situation and information available at the time. Activation of the EOP does not require activation of the EOC.
- d. Once the EOP is activated, the decision to activate the County Emergency Operations Center (EOC) will be in accordance with *Annex A*.
- e. The county will use existing tools, equipment, and supplies until depleted. Aid will be requested via WebEOC. All requests (municipal and county) will be coordinated through the county EOC.

### 3. **Recovery**

- a. This is the time following a natural or technological disaster crisis. Governmental agencies, public services, industries and other organizations will undertake emergency operations to restore law and order, repair damage to facilities, administer to the sick and injured, resettle homeless and displaced individuals and families, and restore the economy.
- b. The county government will be responsible for determining priorities of effort, allocating resources to priority operations, assisting the public toward recovery and restoration of county services.
- c. Operation activities will be conducted from the county Emergency Operations Center (EOC).

### 4. **Mitigation**

Mitigation is any activity taken to eliminate or reduce the degree of long-term risk to human life and property from natural and manmade hazards. Mitigation assumes that society is exposed to risks whether or not an emergency occurs.

## **H. Level of Readiness**

In order to make maximum use of advance warning, the State has established a system of Operating Condition (OPCON) levels. These OPCONs increase the county's level of readiness on a scale from 5 to 1. Each OPCON is declared when a predetermined set of criteria has been met. OPCONs will not necessarily progress sequentially from 5 to 1. The OPCON placed in effect at any given time will be the appropriate one for existing conditions at the time. The EMD Director will assign OPCON levels. OPCONs are designated by numbers as shown:

<b>OPCON</b>	<b>LEVEL OF READINESS</b>
<b>5</b>	Day-to-day operations to include normal training and exercises.
<b>4</b>	Possibility of an emergency or disaster situation that may require a partial or full activation of the SEOC.
<b>3</b>	Disaster or emergency situation likely or imminent. Full or partial activation of SEOC; activate South Carolina Emergency Operations Plan and the appropriate specific impact hazard emergency plan.
<b>2</b>	Disaster or emergency situation in effect; maximum preparedness level; full activation of the SEOC.
<b>1</b>	Disaster or emergency situation in effect; full-fledge emergency response operations on-going; highest state of emergency operations.

## **I. Requesting Aid**

The county will use existing tools, equipment and supplies until depleted. Additional aid will be requested of the State via WebEOC. All requests (municipal and county) will be coordinated through the county EOC.

## **J. Incident Command System (ICS)**

First responders in all organizations are encouraged to implement the training and everyday use of a standardized on scene emergency management construct specifically designed to provide and demands of single or multiple incidents, without being hindered by jurisdictional boundaries. This system is known as the Incident Command System (ICS). ICS is the combination of facilities, equipment, personnel, procedures, and communications operating with a common organizational structure, designed to aid in the management of resources during incidents. ICS is used for all kinds of emergencies and is applicable to small as well as large and complex incidents.

First responders will be trained in the National Incident Management System (NIMS) and the Incident Command System (ICS) for improved inter-agency communication and coordination.

## **K. Damage Assessment**

A critical and continuous step throughout the disaster event is the conducting of damage assessments. In order for a local, gubernatorial, and/or Presidential declaration to be made, local officials must determine the amount of damage and estimate the cost to restore the disaster area to a pre-disaster condition. Preliminary and detailed damage assessments are to be completed by the Damage Assessment Team as soon as possible. Results and recommendations from the Damage Assessment Team are forwarded to the SC Emergency Management Division. The Preliminary Damage Assessment is the process to document and determine the magnitude and impact of the damage resulting from a disaster on individuals, families, businesses, public property, and the type of resources needed.

Damage Assessment by the Fairfield County Tax Assessor or the designated damage assessment team will be in association with *Annex T, Damage Assessment*.

## **V. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES**

### **A. County Government**

Each Fairfield County office, department, agency, service, etc., will establish specific plans, procedures and checklists to accomplish its assigned responsibility. Immediately following any activity which tests or exercises this plan, each participating county office, department, agency and service will provide a detailed critique of all operations observed, with the objective of improving upon the county-wide response capability. Each county office, department, agency and service will establish procedures to continually review, update and improve such plans, procedures and checklists. A specific priority in the review process is to address the peculiar needs of special populations, especially the

institutionalized, the mobility impaired, the handicapped and the elderly. These particular requirements exist in the areas of warning, evacuation and lodging or sheltering.

1. **County Council**

Fairfield County Council, the legislative branch of government, has overall responsibility for legal authorities and policy decisions affecting the preparedness activities, response operations and recovery operations of all county offices, departments, agencies, services, etc. They are also responsible for the coordination of emergency support to the municipalities and other resources made available to the county.

2. **County Administrator**

The Fairfield County Administrator, the executive branch of government, is responsible to the County Council and functions as their representative. He represents the County Council while directing and supervising all activities of county government during the Preparedness, Response and Recovery Phases of operations.

3. **County Emergency Management Director**

The Fairfield County Emergency Management Director is responsible to the County Administrator for coordinating the disaster response activities of county government and in assisting the municipalities, industry and the public during disasters. The director coordinates the operations of county government in implementing the emergency orders and decisions of the County Council, and is responsible for:

- a. Development and publication of Annexes in conformity with this plan so that all facilities, equipment, manpower and other resources available to the county are immediately used to prevent or minimize damage to persons or property, and to provide for the protection and restoration of government services and public utilities necessary for the public's health, safety and welfare. Maintenance of the plan is for ensuring the necessary changes and revisions to the plan are prepared, coordinated, published and distributed.
- b. Preparation, staffing, activation and operations of the Emergency Operations Center (EOC). *See Annex A, Emergency Operations Center.* Develop all-hazards monitoring and reporting SOP to keep the EOC abreast of the situation.
- c. Development of an effective system or procedure for communicating and disseminating warnings, official information, orders and instructions from county government to the public in emergencies.
- d. Organizing, manning, training and equipping of an effective radiological monitoring system and developing a plan for operating the system. *See Annex Q.*
- e. Organizing, manning, training and equipping of an effective system for responding to hazardous materials accidents. *See Annex P, Hazardous Materials.*

- f. Coordinating the recruitment and training of volunteer personnel and organizations to augment the personnel and facilities of the county for disaster preparedness purposes.
- g. Maintaining liaison with State and Federal authorities and authorities of near-by political subdivisions to assure the most effective operation of the County Emergency Operations Plan.
- h. Coordinating and maintaining working relationships with the industry and volunteer groups and organizations to develop emergency plans and capabilities in support of the County Emergency Operations Plan.

**4. Communications**

The Emergency Management Director is responsible for the development, implementation and maintenance of the Emergency Communication System. *See Annex B, Communications.*

**5. Warning**

The Fairfield County Public Safety Answering Point (PSAP) is responsible for maintaining a warning capability and disseminating warning information pertinent to severe weather conditions, natural and technological disasters and terrorist act to the local warning points and throughout the county. *See Annex C, Warning.*

**6. Public and Emergency Information**

The Public Information Officer is responsible for the assembly, preparation and dissemination of public and emergency information. *See Annex D, Public Information.*

**7. Law Enforcement**

The Fairfield County Sheriff is responsible for traffic control of routes during evacuation, maintaining law and order throughout the county and coordinating all law enforcement resources made available to the county. *See Annex E, Law Enforcement.*

**8. Fire Service**

The Fairfield County Fire Marshal is responsible for coordinating the utilization of all county fire fighting resources and other fire fighting resources made available to the county. *See Annex F, Fire.*

**9. Rescue Service**

The Fairfield County Rescue Squad Chief is responsible for coordinating search and rescue missions and for the recovery, transportation and first-aid to victims, and supporting County EMS. *See Annex G, Rescue.*

10. **Medical Service**

The Fairfield County Medical Service Coordinator is responsible for coordinating all health and medical resources and facilities throughout the county to provide for the health, medical, mental health, sanitation and mortuary needs of the public. In conjunction with the County Coroner, coordinates the care of mass fatalities and the maintenance of records during emergencies. *See Annex H, Medical Service; Annex I, Emergency Medical Service (EMS) and Annex J, Mental Health.*

11. **Emergency Medical Service (Ambulance)**

The Emergency Medical Service Director coordinates ambulance services and transportation of first-aid victims. *See Annex I, EMS (Ambulance).*

12. **Mass Care**

The Fairfield County Director of Social Services is responsible for the coordination of the Mass Care Services, which is comprised of government and non-government agencies and provides for the needs of the populace of Fairfield County. *See Annex K, Mass Care.*

13. **Transportation Service**

The Fairfield County Transit Director is the Transportation Service Chief and is responsible for providing vehicles and drivers from county resources for transporting personnel and materials required to meet the needs of the county and for coordinating the utilization of all transportation resources made available to the county. *See Annex L, Transportation.*

14. **Engineering and Public Works**

The Fairfield County Director of Public Works is responsible to the County Administrator for removal of debris and obstacles from transportation routes, waterways and from public and privately owned lands when determined to be in the public interest. The director also assists, upon request, in the repair and restoration of public utilities and critical facilities. The director coordinates with the South Carolina Department of Transportation in the repair and maintenance of critical highways and bridges within the county. *See Annex M, Engineering and Public Works.*

15. **Supply and Procurement**

The Fairfield County Director of Purchasing is responsible for requisitioning, procuring and issuing specialized equipment, medical supplies, food, fuel and materials necessary to relieve suffering and to make emergency repairs in disasters. *See Annex N, Supply and Procurement.*

16. **Radiological Officer**

The Radiological Officer is responsible for establishing systems to minimize the effects of radiation on personnel and resources. Assists and coordinates with local, state and federal agencies in determining the procedure for decontamination

following a radiological incident or accident. *See Annex Q, Fixed Nuclear Facility and Annex S, Radiological Protection.*

**17. Damage Assessment**

The Fairfield County Tax Assessor is responsible for organizing a Damage Assessment Team for determining the extent of damages resulting from natural or technological disasters or terrorist act. *See Annex T, Damage Assessment.*

**18. County Finance Director**

The Fairfield County Finance Director is responsible for advising the county government concerning financial matters in support of disaster operations.

**19. County Attorney**

The Fairfield County Attorney is responsible for advising county government concerning financial and legal matters in support of disaster operations.

**B. Municipalities**

Mayors of municipalities (the Town of Winnsboro and the Town of Ridgeway) are responsible for the direction of emergency operations within their areas of jurisdiction and will make available to the county all resources not critical to the survival of their respective municipality.

**C. Incident Command**

1. Command shall be established at all incidents.
2. The ranking member of the first arriving agency shall assume Command. When multiple resources will be committed to the incident, Command shall be formally established by transmitting a brief initial report containing the following information to the Dispatch Center.
  - a. Identity of the agency transmitting the report.
  - b. Actual location of the incident.
  - c. Brief description of the incident and report of conditions.
  - d. Designation of the individual assuming command and incident name.
3. Incidents are given a specific name to reduce confusion when multiple incidents share the same radio frequency and/or dispatcher.

**D. Responsibilities**

1. All Fairfield County offices, departments, agencies, services, etc., managers are responsible to the County Administrator for directing and controlling the emergency operations of their respective agencies in the implementation of

emergency orders and decisions of the county council. In addition, they are responsible for:

- a. Developing the required Emergency Operations Plan Annex, Appendix and Checklists or SOP in conformance with this plan.
- b. Coordinating with other agencies before, during and after an emergency or disaster to assure the most effective utilization of personnel and resources.
- c. The recruiting and training of volunteer personnel and/or agencies to augment their agencies for emergency management purposes.
- d. Staffing and operating their agency in the EOC whenever it is activated.
- e. Maintaining a current agency key personnel alert notification roster and necessary communications systems to perform the alert.
- f. Maintaining a current agency resources list.
- g. Developing mutual aid agreements with like agencies of adjoining counties or political subdivisions.
- h. Administratively and logistically supporting other agencies to the maximum extent possible.

#### **E. Coordinating Instructions**

Information affecting two or more agencies will be coordinated using resources such as maps, journals, weather information, faxes, phones, radios, etc.

### **VI. ADMINISTRATION AND LOGISTICS**

#### **A. Reporting Requirements**

As directed by the Emergency Management Director, reports are required periodically when a disaster has occurred to provide state government, County Council and County Administrator with information to use in determining the appropriate response.

##### **1. Initial Situation Report**

Reports will be submitted by WebEOC to the S.C. Emergency Management Division. Municipalities shall submit reports to the Fairfield County Emergency Management Director for forwarding to state. This report will include but not be limited to the following:

- a. Type of disaster.
- b. Date and time of disaster.
- c. Status of mobilization of county resources.
- d. Initial damage.
- e. Immediate support required of county or state government for use by municipalities.

## **2. Daily Situation Report**

This report is submitted as of 1600 hours daily to the S.C. Emergency Management Division, State Emergency Operations Center. This report will be supplemented by Flash reports submitted when a significant change has occurred, which should be reported immediately. Significant changes in status include dead, injured, homeless, confirmed missing and major corrections to estimated damage assessment.

## **3. After Action Report**

As soon as practical after termination of an emergency, the Fairfield County Emergency Management Director will submit to the SCEMD a narrative report summarizing and evaluating capabilities of the overall combined efforts of the Federal, State and local government agencies, the weaknesses observed and recommended actions that should be taken to improve effectiveness.

## **B. Computer Capability**

1. The Fairfield County Emergency Management Department has an inventory of 21 desktop computers and 11 laptops available for use in the offices and EOC.
2. WebEOC is an on line software used to manage incidents and electronically connects the Fairfield County EOC with the State EOC. WebEOC will be used to capture position logs, significant events and to submit resource requests to the state.

## **C. Logistics**

Each department/agencies will provide a list of available resources, such as tools, equipment and personnel. Individual government agencies and augmentation forces will utilize supplies, operational aids and transportation organic to their organizations. Additional supplies, transportation and manpower required will be requested through the County EOC.

## **D. Mutual Aid Agreements**

During disaster operations when existing local resources are exceeded, assistance will be requested from other local jurisdictions and other agencies with which written mutual aid agreements and understandings have been established. Such assistance may take the form of equipment, supplies, personnel, or other available capabilities. All agreements will be entered into by duly authorized officials and will be formalized in writing whenever possible.

Fairfield County is signatory for Mutual Aid Agreement (see file, Mutual Aid and Agreement).

## **E. Support**

Request for State or Federal assistance, including the National Guard, will be made to the S.C. Emergency Management Division. All requests will be made through the Emergency Management Director.

## **F. Augmenting Response Staff**

On notification of a possible or actual emergency or disaster event, the telecommunicator on duty will notify appropriate key city and county officials in accordance with **Annex A** of this Plan. If the EOC is activated, key officials will assemble at the EOC and be prepared to evaluate information, effect coordination, and make emergency action decisions.

Depending upon the severity and magnitude of the disaster, the EOC may have to operate for an extended period of time. Therefore, each department or agency assigning personnel to the EOC should allow for additional relief personnel on a shift basis.

## **G. Documentation**

All disaster related expenditures will be documented using generally accepted accounting procedures. The documentation may be used following a Governor's Proclamation or Presidential Declaration to qualify for reimbursement of eligible expenditures and to ensure compliance with applicable regulations.

## **H. Resources**

The storage, maintenance and replenishment/replacement of equipment and/or supplies is the responsibility of the respective organization or department in the public or private sector.

# **II. DIRECTION AND CONTROL**

## **A. Emergency Operating Center (EOC)**

### **1. Primary EOC**

#### **a. Location**

The Fairfield County EOC is located in the Fairfield County Governmental Complex at 100 Tidewater Dr, Winnsboro, S.C.

#### **b. Facilities**

- (a) Hardened structure with fallout protection factor greater than 100 Protection Factor (*PF*).
- (b) Working area of approximately 1886 square feet, which includes offices, operations room, and communications room.
- (c) All communications equipment necessary to conduct EOC emergency operations.
- (d) Emergency generator with a continuous natural gas fuel supply.

c. **Alternate EOC**

Should the primary EOC become inoperable or unusable, emergency operations will continue at a reduced staffing level at the Fairfield County Governmental Complex, 350 Columbia Rd, Winnsboro, S.C.

d. **Forward Command Post**

During emergency operations, it may become necessary to establish an incident command post to coordinate response activities at the incident site. Should such a situation arise, the Director will appoint an individual to direct the forward operation. Pending availability, the Fairfield County Mobile Command Post may be used in accordance with existing mutual aid agreements.

e. **Communications**

*See Annex B, Communication.*

**B. Line of Succession**

- a. Chairman, Fairfield County Council
- b. County Administrator
- c. County Deputy Administrator
- d. Director, County Emergency Management Department

**VIII. PLAN DEVELOPMENT AND MAINTENANCE**

**A. Implementation**

1. If a plan is to be effective, its contents must be known and understood by those who are responsible for its implementation. The Emergency Management Director will brief the appropriate public and private officials concerning their role in emergency management and ensure proper distribution of the plan, including any amendments made to the plan.

**B. Development**

1. All agencies will be responsible for the development and maintenance of their respective annexes and SOP's as identified on the Tasking and Responsibilities, See Attachment 2, this annex.

**C. Maintenance**

1. The Emergency Maintenance Director will be responsible for ensuring that an annual review of the plan is conducted by all officials involved.
2. The plan will be updated, as necessary, based upon deficiencies identified by drills and exercises, changes in local government structure, or technological changes, etc.
3. In each plan iteration, changes will be highlighted in gray; the previous changes highlight will be removed.

## **IX. DISTRIBUTION**

Fairfield County Emergency Management is responsible for the distribution of this plan and for maintaining a control system. It is the responsibility of all departments and agencies that hold copies of this plan to affix partial updated and supplemented portions of the plan in the appropriate location.

# FAIRFIELD COUNTY, SOUTH CAROLINA, EMERGENCY OPERATIONS PLAN

\_\_\_\_\_  
Administrator, Fairfield County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director, Fairfield County Emergency  
Management

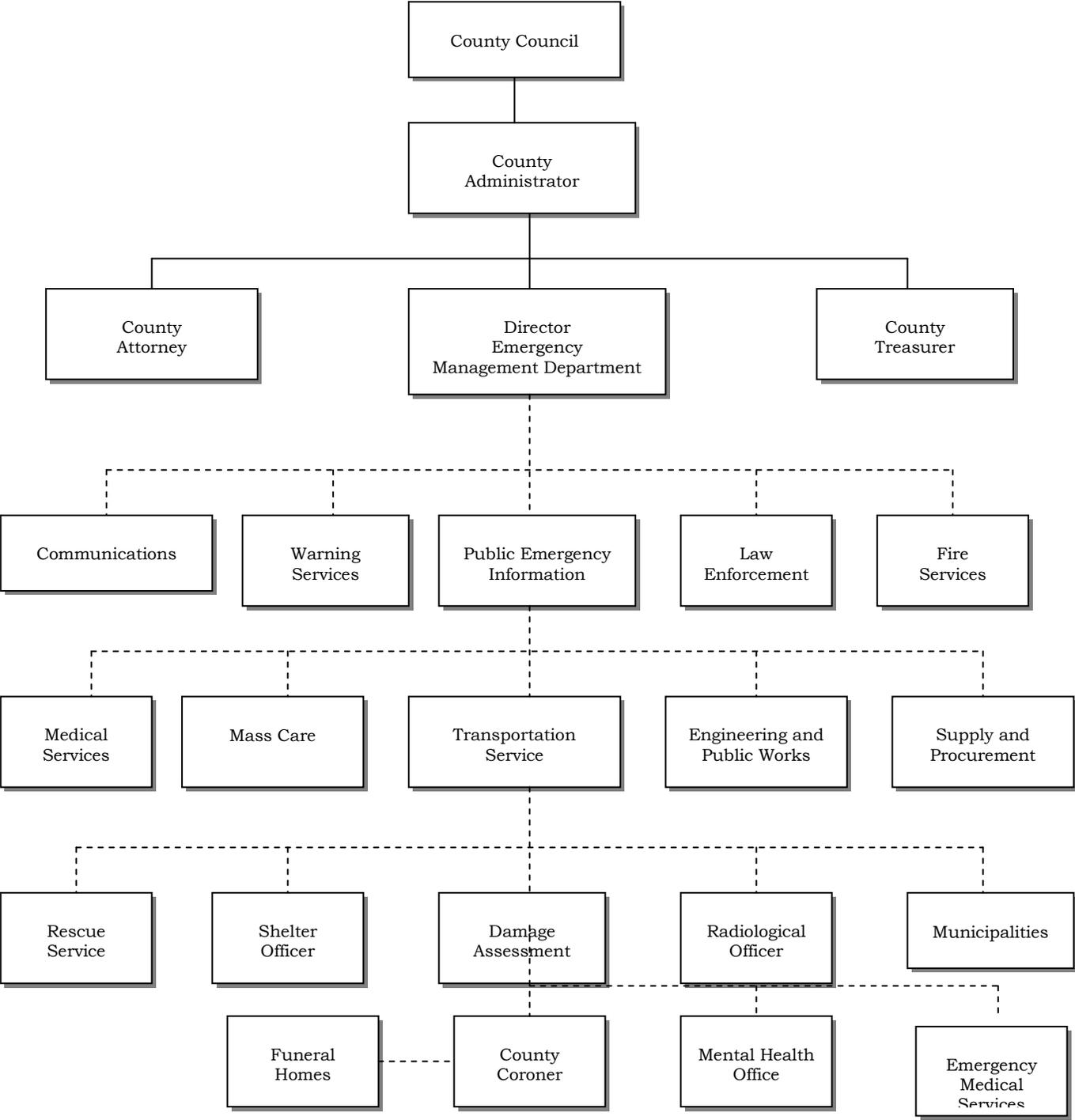
\_\_\_\_\_  
Date

## **ATTACHMENTS:**

- 1. Organization Chart**
- 2. Tasking and Responsibilities**
- 3. Alert List**
- 4. Supporting Plans**
- 5. County Critical Facilities**

**ATTACHMENT 1—FAIRFIELD COUNTY EMERGENCY OPERATIONS PLAN  
ORGANIZATION CHART**

**FAIRFIELD COUNTY**



\_\_\_\_\_ **Direction**

----- **Coordination**

**ATTACHMENT 2—FAIRFIELD COUNTY EMERGENCY OPERATIONS PLAN  
TASKING AND RESPONSIBILITIES**

<b><u>ANNEX</u></b>	<b><u>TASK</u></b>	<b><u>RESPONSIBLE INDIVIDUAL/AGENCY</u></b>
A	Emergency Operations Center	Director, Emergency Management
B	Communication	Director, Emergency Management
C	Warning	Director, Emergency Management
D	Public & Emergency Information	County Public Information Officer
E	Law Enforcement	County Sheriff
F	Fire Service	Director, County Fire Service
G	Rescue Service	Chief, Fairfield County Rescue Squad
H	Medical Service	Director, Medical Service
I	Emergency Medical Service	Director, Emergency Medical Service
J	Mental Health	Director, Mental Health Clinic
K	Mass Care	Director of Social Services
L	Transportation	Director, County Transit Service
M	Engineering & Public Works	Director, County Public Works
N	Supply & Procurement	Director, Procurement
O	Evacuation	Chairman, County Council
P	Hazardous Materials	Director, County Fire Service
Q	Fixed Nuclear Facility	Director, Emergency Management
S	Radiological Protection	County Radiological Protection Officer
T	Damage Assessment	County Tax Assessor
U	Hazard Mitigation	County Administrator
V	Recovery	Director, Emergency Management
W	Terrorism	County Sheriff
X	Donated Goods & Volunteer Serv.	Director, Procurement

**ATTACHMENT 3—FAIRFIELD COUNTY EMERGENCY OPERATIONS PLAN  
ALERT LIST**

**TITLE**

Chairman, Fairfield County Council

County Administrator

County Deputy Administrator

Emergency Management Director

Warning (Public Safety Answering Point)

Public & Emergency Information Officer

Chief, Mass Care

Chief, Transportation Service

Director, Fire Service

Chief, Supply Service

Chief, Emergency Medical Service (Ambulance) EMS)

County Medical Service Officer

Chief, Engineering & Public Works

Chief, Radiological Officer

Chief, Shelter Service

Chief, Damage Assessment

Chief, Law Enforcement

Mayor, Town of Winnsboro

Mayor, Town of Ridgeway

***ALL TELEPHONE NUMBERS ARE KEPT CURRENT IN OUR COUNTY ALERTING SOP,  
DISTRIBUTED TO APPROPRIATE AGENCIES***

**ATTACHMENT 4—FAIRFIELD COUNTY EMERGENCY OPERATIONS PLAN  
SUPPORTING PLANS AND THEIR SOURCES**

**PLANS**

**SOURCES**

S.C. Emergency Operations Plan	S.C. Emergency Management Division
S.C. Operational Radiological Emergency Response Plan	S.C. Emergency Management Division
S.C. Emergency Recovery Plan	S.C. Emergency Management Division
S.C. State Hurricane Plan	S.C. Emergency Management Division
S.C. Technical Radiological Emergency Response Plan	S.C. Department of Health and Environmental Control
Richland Co. Emergency Operations Plan	Richland County EPA
Newberry Co. Emergency Operations Plan	Newberry County EPA
Lexington Co. Emergency Operations Plan	Lexington Co. Department of Public Safety

## ATTACHMENT 5 - COUNTY CRITICAL FACILITIES

### Emergency Operations Center

100 Tidewater Dr, Winnsboro

Fairfield County EOC

### Schools

175 Medley Road, Winnsboro

Fairfield Elementary School

1647 US Highway 321 Bypass North, Winnsboro

Fairfield Magnet School

728 US Highway 321 Bypass South, Winnsboro

Fairfield Middle School

836 US Highway 321 Bypass South, Winnsboro

Fairfield Central

1451 US Highway 321 North, Winnsboro

Fairfield Career Center

150 T M Cook Lane, Ridgeway

Geiger Elementary

542 Fairfield Street, Winnsboro

Gordon Odyssey Academy

255 Kelly Miller Road, Winnsboro

Kelly Miller Elementary

1978 State Highway 215 South, Blair

McCrorey Liston Elementary

1796 Old Chester Road, Winnsboro

Richard Winn Academy

1364 Cook Rd, Ridgeway

Palmetto Montessori School

### Fire Facilities

725 Blackstock Road, Blackstock

Blackstock/Woodward VFD

321 99 Road, Blair

Blair VFD

110 Winter Street, Winnsboro

Community VFD

2954 US Highway 321 North, Winnsboro

Community #18 VFD

6 Dutchman Lane, Winnsboro

Dutchman Creek VFD

2785 Clowney Road, Blair

Feasterville VFD

3025 State Highway 269, Winnsboro

Greenbrier #2 VFD

2091 East Peach Road, Winnsboro

Greenbrier #20 VFD

12922 State Highway 213, Jenkinsville

Jenkinsville VFD

5364 Newberry Road, Winnsboro

Lebanon VFD

70 Meeting Street, Great Falls

Mitford VFD

170 South Palmer Street, Ridgeway

Ridgeway VFD

5089 Park Road, Ridgeway

Southeastern VFD

117 West Washington Street, Winnsboro

Winnsboro Fire Station

### Law Enforcement Facilities

350 Columbia Rd, Winnsboro

Fairfield County Sheriff's Office

194 Ashford Ferry Road--Suite A, Blair

Blair Sheriff's Substation

6 Dutchman Lane, Winnsboro

Dutchman Creek Sheriff's Substation

2091 East Peach Road, Winnsboro

Greenbrier Sheriff's Substation

12540 State Highway 213, Jenkinsville

Jenkinsville Sheriff's Substation

205 South Means Street, Ridgeway

Ridgeway Sheriff's Substation

117 W Washington St, Winnsboro

Winnsboro Public Safety Department

249 Palmer St, Ridgeway

Ridgeway Police Department

5509 Old Airport Rd, Winnsboro

County Training Facility

**EMS Facilities**

194 Ashford Ferry Road, Blair  
2091 East Peach Road, Winnsboro  
12922 State Highway 213, Jenkinsville  
4721 Wateree Road, Winnsboro  
5091 Park Road, Ridgeway  
108 US Highway 321 Byp N, Winnsboro

Blair EMS Substation  
Greenbrier EMS Stustation  
Jenkinsville EMS Substation  
Mitford EMS Substation  
Southeastern EMS Substation  
EMS Headquarters